

**RULES AND REGULATIONS FOR CEMETERY CORPORATIONS
ACCEPTABLE TO THE DIVISION OF CEMETERIES AS BEING IN
CONFORMANCE WITH THE REQUIREMENTS OF THE LAW**

<https://dos.ny.gov/cemeteries>

North Bloomfield Cemetery Association, Inc. No. 35-021 Incorporated 5/31/1870

1. All lots / plots in the North Bloomfield Cemetery are sold in accordance with the provisions of the laws of the State of New York and shall not be used for any other purpose than as a burial place for the cremated or full body remains of deceased human beings. A cremated domestic pet maybe buried concurrent with a human burial at no charge. The number of cremated pets will be limited to space available at the discretion of the Superintendent.
2. Natural Organic Reduction (NOR) and Related Remains. The Cemetery does not permit the scattering, interment, entombment or inurnment of naturally organically reduced remains as defined in state law within the grounds of the Cemetery.
3. The following information must be furnished by the undertaker in the form of burial permit.
 1. Name of deceased.
 2. Age of deceased – including date of birth, if known.
 3. Place of birth of deceased, if known.
 4. Date of death.
 5. Time and date of interment.
 6. If not an adult – the names of parent (s) or legal guardian (s) of deceased.
4. Lot owners are prohibited from allowing interments to be made on their lots for compensation.
5. Except as provided for in Section 1513 (C of The Not-For Profit Corp. Law), no Lot Owner may transfer his or her lot.
6. The full purchase price must be paid and a completed Next Generation Information form provided before a Deed will be given or burial allowed on the lot.
7. No permit shall be issued to any person who cannot establish right of burial.
8. **Costs and Fees:**
 - a. Are posted in a separate document.

9. Burial Guidelines:

- a. One single plot is measured 4 ft x 10 ft.
- b. One full burial or up to 2 cremations or a combination of one full burial and 1 cremation per single plot.
- c. Cremations with a full burial are conditional as to be able to cover the cremation with at least 6 inches of soil. (It is best to plan for this with the full burial).
- d. The North Bloomfield Cemetery Association requires the use of a concrete burial vault or concrete grave liner for full burials except for those with a religious exemption as of 05/01/2018. There is a surcharge for vault-less burials.
- e. The Cemetery observes those holidays federally and locally designated.

10. Foundations, Monuments and Mausoleums:

- a. Only one (1) upright monument per single plot erected at the head of the grave (burial is behind the monument). There is a limit of two (2) monuments, tablets and/or markers on any single grave. The second monument/marker on the grave must be flush with the ground for the purpose of lawn maintenance. Monuments are limited in width to 3 feet on a single grave and 5 feet on a double grave. Any monument taller than 48 inches requires approval of the NBCA trustees.
- b. Only five (5) monuments shall be allowed on a full size lot 10 x 20 feet and only two (2) monuments shall be allowed on a half size lot 10 x 10 feet, then they shall be set in accordance with the general plan of the Cemetery and shall conform with said plan in size and material.
- c. No foundation or monument shall be installed or placed in the Cemetery without the direction of the Superintendent or will be allowed to be delivered to the Cemetery until the foundation is installed and ready to receive the monument. No Internet sales of monuments will be accepted at the Cemetery.
- d. All foundations and monuments shall be installed by a contractor or monument company approved by the Superintendent, at a cost to the lot owner. All monuments must be placed on concrete foundations, having dimensions at least equal to or no larger than two (2) inches in each direction of the base of the marker/monument and extended to a depth of 42 inches. The base of all monuments shall be finished true and level so as to fit on foundations without wedging or sprawls.
- e. Permanent makers/monuments are to be of natural materials (i.e. stone, wood, metal, etc.) any other materials require the approval of the NBCA trustees.
- f. No person shall dig any grave; install a fence, bench or other object at a grave except with permission of the Trustees and under the direction of the Superintendent of the Cemetery.

- g. No Mausoleum, vault or structure, shall be built above ground without the permission of the Trustees and then only in such location as they may approve.
- h. No Mausoleum vault or structure will be approved for construction by the Trustees unless a sufficient endowment is set up to provide adequate income to maintain the structure.

11. Obligations and Responsibilities of Plot Owners:

- a. Plot owners and / or family members of the deceased are expected to participate in the maintenance and on-going oversight of the Cemetery by participating in the Spring and Fall Cleanup days and the Annual North Bloomfield Cemetery Association meeting posted on the on the physical shed in the Cemetery or the Cemetery web site. Volunteering as a Board Trustee or Board Position is also expected.
- b. Plot owners and / or family members of the deceased are expected to keep informed by reading informational postings on the Cemetery shed, local newspapers or the Cemetery web site.
- c. Plot owners and / or family members of the deceased are required to keep contact information current by providing updated phone, email and/or physical address information to the Cemetery superintendent or a trustee. Any notice required to be sent shall be sent to the last recorded address. If no current address is available, posting on the Cemetery shed, posting on the Cemetery web site or in a local newspaper shall be deemed adequate due notice.
- d. Plot owners and / or family members of the deceased are responsible for maintaining their monuments and grave sites except for the mowing and trimming of grass.

12. The North Bloomfield Cemetery Association, after due notice to lot owner, reserves the right to:

- a. Remove all flowers (real or artificial), wreaths, or other decoration including but not limited to balloons, flags, LED lights, stones, cans, glass items from plots or items displaced from plots as soon as they become unsightly, deteriorated, dangerous to animals/wildlife or that hinders routine maintenance of the lawn or has not been installed in accordance with these rules and regulations.
- b. Winter holiday items are to be removed no later than April 1st so lawn maintenance can begin. All other holiday decorations will be removed forty-five (45) days after the end of the holiday.
- c. Remove any effigy or inscription which, in the opinion of the majority of the Trustees, is unsightly or offensive.
- d. Restrict the planting of perennials, shrubs and trees and to remove any planting that hinders routine maintenance or imposes a danger.

13. No person shall excavate any earth, or alter the grade of any grave or use marble chips, gravel, stones, bricks, edging (plastic, metal, etc.), around the plantings or around the plot.
 14. No alcohol (possessed, consumed or placed on graves), illegal drugs or use of firearms is allowed in the Cemetery.
 15. No person shall willfully or maliciously destroy, mutilate, write upon, soil, deface or injure any monument, gravestone, stake, object or any other structure place in the Cemetery, or any fence, railing for the protection of the Cemetery. Violators of this rule shall be liable for any damages.
 16. All work done in the Cemetery shall be done by Cemetery employees or under the control of the Superintendent or the Trustees.
 17. Heavy trucking or other vehicular traffic shall be refused entrance to the Cemetery when, in the opinion of the Superintendent, injury to Roads and Driveways might result.
 18. All persons shall be allowed access to the Cemetery during daylight hours, observing the rules which are in effect and the propriety due the Cemetery.
 19. Violation of the above rules and regulations shall be prosecuted as provided by the law.
 20. These Rules and Regulations may be amended by the Trustees or said North Bloomfield Cemetery Association but no such amendments shall be effective until approved by New York State Cemetery Board.
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ASSOCIATION BY LAWS

ANNUAL MEETING:

The annual meeting of trustees to fill the place of those whose term of office expires shall be held on the **second Tuesday in June** at such hour and place as the Trustees shall direct. The Trustees chosen at any election shall hold their place for three (3) years. Every person at least 18 years of age and who shall be owner of a lot in the North Bloomfield Cemetery shall be entitled to vote according to Section 1512 (of the Not-For-Profit Corp. Law).

BOARD OF TRUSTEES:

The Board of Trustees, including the roles of Treasurer, Secretary, President and Superintendent shall consist of a minimum of five (5) members. The Trustees at each annual meeting shall make reports to the lot owners of their doings and of the management and condition of the property and concerns of the Association. The Trustees shall meet immediately following the adjournment of the annual meeting for the purpose of electing at a minimum Treasurer, Secretary, President and Superintendent. A majority vote among the Trustees is one more than the number of trustees on the board.